

**REFUND REQUEST FORM**

NAME \_\_\_\_\_  
(Please Print)

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

**Permit refunds will not be granted unless hangtag is returned.**

If you have any outstanding parking fines, your refund will be applied to your balance due.  
Any credit remaining will be refunded to you by check.

RUID # \_\_\_\_\_ PERMIT # \_\_\_\_\_ TICKET # \_\_\_\_\_

Overpayment of fines \_\_\_\_\_ Overpayment of Permit \_\_\_\_\_  
Change in permit type \_\_\_\_\_ Graduated in December \_\_\_\_\_  
Withdrew from Rutgers \_\_\_\_\_ Other \_\_\_\_\_

Explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_  
Requester's Signature Date

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**OFFICE USE ONLY**

\_\_\_\_\_/\_\_\_\_\_  
Customer Service Representative Date Hangtag Sticker

REFUND AMT. APPROVED: \_\_\_\_\_ FINE \_\_\_\_\_ PERMIT \_\_\_\_\_

REFUND AMT. DENIED: \_\_\_\_\_ REASON \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_